■ **Click the following link to go to the "Request New User Registration" Page:**

　　» https://producer.imglobal.com/login/new-user-registration/request-registration.aspx

■ **Please enter your IMG producer # and primary email address in order to receive an email with instructions and a link to register for online access to the Producer Area.**

■ **After entering your Producer # and primary email address click the "Continue" button. You will see the following message.**

■ **Open the email account that was entered during registration and search for the correspondence from imglobal.com in order to complete the registration. See the sample email below, that will be sent directly to the email address that you utilized.**

- After clicking the "Continue Registration" link a "New User Registration Form" page will open.
  - » Create a password and enter it in both the "New Password" field and the "Confirm New Password" field.
  - » Please follow the password requirements: **Passwords must be at least 8 characters and contain 1 lowercase, 1 uppercase and 1 numeric character. It may not contain the pound/number symbol.**

- Once you click the "Submit Information" button after entering your password, you will see the following message.

- Now go to: https://producer.imgglobal.com/login.aspx
  - » Enter your primary email address and the password you just created and click "Login."

- After logging into the "IMG Producer Area" you will see the following screens. Once you agree to the "Terms of Use" and "IMG's Online Privacy Policy" by checking the appropriate boxes, click "Next" and your registration is complete.

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